

## Pratiksha Gatade (Bikkannavar)

pratiksha.ab67@gmail.com

8600507907

## CAREER OBJECTIVE

An opportunity to join an organization where I can learn and use my skills to make a significant contribution to the success of the company.

## SKILLS

- \* Communication Skills
- \* Leadership Skills
- \* Basics of MS office & Tally
- \* Basics of Data Analytics
- \* Basics of Business Analytics
- \* Basics of Artificial Intelligence
- \* Basics of Python
- \* Basics of Financial Accounting

## EXPERIENCE

Oct-2023 - Mar-2024

### SAG Company

Account Section - looking overall General Accounting

- \* Maintaining books of Accounts
- \* Review & Update on Credit turn over period
- \* Maintaining & Tracking bills of Vendors & Customers, Cash In & Out

## PROJECTS

### Project Name: The Use of ARTIFICIAL INTELLIGENCE in HR AND FINANCE

**Role:** Researcher

**Team Size:** 1

**Project Duration:** 2 Month

### Project Detail

Able to interpret, forecast, diagnose, and a powerful tool for any kind of organisation.

## EDUCATION

Degree/Course	Institute/College	University/Board	Percentage/ CGPA	Year of Passing
Masters in Business Administration(HR & FINANCE)	Jain University	Jain University, Bangalore	80.40 %	2023
Bachelor in Business Administration	V.P.I.M.S.R, Sangli	Shivaji University	82.29 %	2021

## ACHIEVEMENTS

\* Certification of Digitalization in Education Sector

\* Certification of Tally 9.2

## STRENGTHS

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- \* Good communication skills
- \* Punctuality
- \* Good Listener
- \* Leadership skills
- \* Self-motivated
- \* Adaptable

## AREAS OF INTERESTS

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- \* Recruitment
- \* Talent Acquisition
- \* Training and Development
- \* Data Analytics
- \* Finance

## HOBBIES

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- \* Photography
- \* Listening Music
- \* Travelling
- \* Dancing

## PERSONAL DETAILS

Address	Flat no.1 Apartment, Opposite Hanuman temple, Near Depot Circle, Saundatti Road, Dharwad, Karnataka, 580001
Date of Birth	05-10-1999
Gender	Female
Nationality	Indian
Marital Status	Married
Languages Known	English Marathi Hindi Kannada

## DECLARATION

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I hereby declare that all the details furnished here are true to the best of my knowledge and belief.

Pratiksha Gatade (Bikkannavar)