

OBJECTIVE

HIGHLY SKILLED, CUSTOMER-CENTRIC AND WELL-EXPERIENCED WITH GREAT COMMUNICATION, ORGANIZATION SKILLS, ENTHUSIASTIC AND POSITIVE APPROACH TO WORK SEEK TO ESTABLISH A CAREER WITH A COMPANY

SKILLS & ABILITIES

Good Typing Skills.

Good Communication Skills.

Leadership.

Time Management And Transferable Skills.

Multilingual.

Basic Knowledge Of Ms-Office

EXPERIENCE

Customer Executive, Haitham Solutions PVT. LTD.

2018-2020

Helped company attain the highest client service ratings earned 100% marks in all categories including communication skills, listening skills, problem resolving and politeness.

EDUCATION

Bachelors in Business Administration, Manipur, Sangai International University

2015-2018