

RESUME

B-10, 114-D, Udaigiri-2, Sector-34, Noida
9990576832
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Pre-school Teacher with 8+ years of experience of day-care in-charge activities and teaching 1.5-8 years old students. Possess ability to develop and implement activities that improve students' learning and behavioral skills as well as confidence and self-reliance. Ensure open communication with parents and administrators regarding students' growth and well-being.

PROFESSIONAL EXPERIENCE

SAPPHIRE NURSERY SCHOOL

Academics Coordinator

SECTOR-51, NOIDA

September 2022- Present

- Overseeing academic programs and policies, ensuring they are delivered effectively and efficiently
- Monitoring student progress and collaborating with teachers to improve the quality of instruction

RAJKUL KIDS WORLD SCHOOL

Teacher

MADANPUR KHADAR

April 2018 – March 2020

- Imparting knowledge and helped to inculcate learning among 20+ students between age group of 3-4 years in the class
- Organize activities or implement a curriculum that allow children to learn about the world and explore interests
- End-to-end management of various school functions and successful implementation of engaging activities for both parents and children

KIDZEE SCHOOL

In-charge, Teacher

JASOLA

March 2016 – March 2018

- Organized creative and interactive activities to an average of 12-15 students between 1.5-4.5 years of age
- Developed and coordinated field trips for students while receiving 95% positive feedback from parents and students
- Consistently communicated with parents to report on student behavior, social and developmental progress, as well as note on any observed health conditions

THE GURUKUL (Presently SANSKAR SCHOOL)

Day-care in-charge

SARITA VIHAR

Jan 2014 – March 2016

- Taught classes with engaging learning activities to 12 students between 2-8 years of age
- Implemented program that allowed students to act out characters from story time activities, improving on children's speech clarity and confidence
- Started an innovative program of improving the motivation and interest in extra-curricular activities of children through Yoga and Aerobics.

KARL HUBER SCHOOL

Nursery Teacher

SEC-62, NOIDA

April 2009 – October 2009

- Taught up to 12 students between 2-4 years of age with engaging learning activities through interactive games and storytelling.
- Established numerous activities that taught students self-reliance and independent learning

EDUCATION

GARGI COLLEGE, DELHI UNIVERSITY

Bachelor of Arts- 1993

New Delhi

ADDITIONAL SKILLS

- Computer Course (MS Office)- 6 months - NIIT, Sec-19 Noida
- Spoken English Course- 3 months- ISAS (Indian School of Advanced Studies)